

Community Development Commission of Mendocino County
Regularly Scheduled Meeting Thursday, November 4, 2021
At 1:30 P.M.

Commissioner Deetz called the meeting to order at 1:33 P.M., November 4, 2021 in the conference room at the Community Development Commission at 1076 N. State Street, Ukiah, CA 95482.

1. Roll Call

The recording secretary took roll call and determined there was quorum present.

Commissioner Members Present

Dawn Deetz

Kathy Brigham – Via Zoom Video Conferencing in at 1:47 p.m.

Lesli Langslet – Via Zoom Video Conferencing

Gary Mirata

Richard Willoughby

Commissioner Members Absent

None

Others Present

None

CDC Employees

Todd Crabtree – Executive Director

Lisa Judd – Housing Manager

Josh Killion – Asset and Development Coordinator – Via Zoom Conferencing

Lisa Pope – Controller

Joelle Strain – Office Representative I

CDC Employees Absent

None

Members of the Public

None

2. Approval of September 23, 2021 Minutes

Motion by Commissioner Mirata and Seconded by Commissioner Willoughby to Approve the September 23, 2021 Minutes.

Ayes: Commissioner Deetz, Commissioner Langslet, Commissioner Mirata, and Commissioner Willoughby. Noes: None. Abstained: None. Absent: Commissioner Brigham.

3. Report of Posting Agenda

Pursuant to Government Code §54954.2, the agenda for this meeting was properly posted October 28, 2021.

4. Committee Reports (Standing Committees)

- A. Orientation/Welcome Committee
None
- B. Executive Committee
None
- C. Budget/Audit Committee
None
- D. Development and Loan Committee
None

Todd Crabtree Moved to add to the Agenda Resolution #2048-21 Finding that the State or Local Officials Continue to Recommend Measures to Promote Social Distancing in Connection with Public Meetings.

Motion by Commissioner Mirata and Seconded by Commissioner Langslet to add to the Agenda Finding that the State or Local Officials Continue to Recommend Measures to Promote Social Distancing in Connection with Public Meetings.

Ayes: Commissioner Deetz, Commissioner Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None. Abstained: None. Absent: Commissioner Brigham.

5. Executive Director Report and Department Reports

A. Administration

Todd Crabtree presented his report as written. CDC is planning on closing on Walnut Apartments in Fort Bragg the first week of December. Planning on having the Board Meeting in Fort Bragg early next year.

B. Accounting

Lisa Pope presented her report as written.

C. Development and Sustainability

Josh Killion presented his report as written. Commissioner Willoughby asked how to get on the CDC Website. Josh responded to use Firefox, it is not currently working on the current version of Windows which is Edge or on Google Chrome.

D. Housing

Lisa Judd presented her report as written. Danny Fred signed the Agreement to Enter into a Housing Assistant Contract (AHAP) for Walnut Apartments.

6. Announcements

None

7. Board Correspondence

None

8. Media/Information

None

9. Unfinished Business

None

10. New Business

**A. Discussion and Possible Action Regarding Resolution #2047-21
Modification of:**

**CHAPTER III COMPLETION OF APPLICATION, PREFERENCES,
DETERMINATION OF ELIGIBILITY, AND SELECTION OF FAMILIES;**

**CHAPTER VII HOUSING QUALITY STANDARDS AND INSPECTIONS;
AND**

XXIX EMERGENCY HOUSING VOUCHER (EHV)

Motion by Commissioner Mirata and Seconded by Commissioner Brigham
Approving Modification of the Following Chapters to the Housing Choice
Voucher Administrative Plan, which is a Supporting Document to the Public
Housing Annual Plan

Chapter III changes in preference points
Chapter VII adding the pandemic verbiage
Chapter XXIX new chapter

Ayes: Commissioner Deetz, Commissioner Brigham, Commissioner
Langslet, Commissioner Mirata and Commissioner Willoughby. Noes:
None. Abstained: None. Absent: None.

**B. Discussion and Possible Action Regarding Resolution #2048-21
Finding that the State or Local Officials Continue to Recommend
Measures to Promote Social Distancing in Connection with Public
Meetings.**

Motion by Commissioner Willoughby and Seconded by Commissioner Mirata
Finding that the State or Local Officials Continue to Recommend Measures
to Promote Social Distancing in Connection with Public Meetings.

Ayes: Commissioner Deetz, Commissioner Brigham, Commissioner
Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None.
Abstained: None. Absent: None.

Board went into closed session at 2:01 P.M.

Board came out of closed session at 2:10 P.M.

Report out of closed session:

**D. Discussion and Action Regarding Executive Director Yearly Evaluation
(Closed Session) - Government Code 54957**

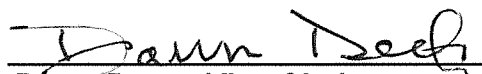
Nothing to report.

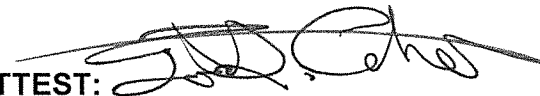
11. Public Expression

None

**Rescheduling the December 16, 2021 Board meeting to Thursday, January 13, 2022
at 1:30 in Ukiah.**

12. Adjournment 2:17 P.M.


Dawn Deetz, Vice Chairperson


ATTEST: Todd Crabtree, Executive Director